

# Beverly Bessette

## Accounting Clerk

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### SKILLS AND ABILITIES

Fast Learning

Attentive Listener

Flexible

Detail-Orientated

Perform Well Under Pressure

Clear Communicator

Tolerant and Respectful

Self-Motivated

Enthusiastic

Conflict Management Skills

Supportive Team Member

Organized

### EDUCATION AND QUALIFICATIONS

- Motion Picture Production Accounting Clerk Micro-Credential: North Island College, BC December 23, 2021
- Motion Picture Industry Orientation (MPIO): Actsafe December 8, 2021
- COVID-19 Safety Procedures Course: Actsafe November 28, 2021
- Motion Picture Safety 101 – General Safety: Actsafe November 29, 2021
- WHMIS 2015 November 26, 2021

### OTHER WORK EXPERIENCE

- Third Key Holder/Supervisor: Bulk Barn, Salmon Arm BC September 2017-January 2020
- Third Key Holder/Supervisor: Little Shuswap Gas Station, Squilax BC July 2016-September 2017
- Cashier: Bulk Barn, Salmon Arm BC June 2015-July 2016

### OTHER TRAINING

- First-Aid & CPR/AED Level C December 11, 2021
- SuperHost April 24, 2020

### HOBBIES/ VOLUNTEER

- Hobbies: Sudoku, Puzzles, Baking, Cooking, Board Games
- Volunteer: Salmon Arm General Hospital: Candy Striper February 2009-July 2009

### REFERENCES

Tracey Fadear: Previous Supervisor

250-804-6276

Chad Nowicki: Previous Supervisor

250-803-1443

Bonnie Lawrence: Previous Supervisor

250-309-9402